

## **End of Term/New Term Information for Parents/Carers – July 2024**



Dear Parents,

This letter contains information for the end of term, and information for next year.

### **Changes in Staffing**

At the end of term, we will be saying goodbye to Mr Smith. He is leaving Hesleden Primary after 12 years to take up an Assistant Headship locally in another school. We wish him lots of luck and much success in his new role.

We will be welcoming Mr Sedgewick to our teaching team in September. He will take the reins in Class 4 with Y5 & Y6. Although he is not able to be with us for Transition this week (Mr Smith will do this), he will be in school to meet the children before we break for the summer.

We are also saying goodbye to Mrs Britcliffe who is also leaving us, taking up a position in a new school. We have a new Teaching Assistant joining us in September – Miss Turnbull will work across the school.

Miss Derbyshire will return in September to continue to lead Class 1 – Nursery & Reception.

### **Class structure – September 2024**

Class 1 – see Early Years, below

Class 2 – Year 1 & Year 2 – Mrs Bassey; supported by Mrs Fletcher

Class 3 – Year 3 & Year 4 – Mrs L Johnson; supported by Mrs Gillespie & Mrs Hanson

Class 4 – Year 5 & Year 6 – Mr Sedgewick; supported by Mrs Train

This is how we plan to return to school, and any changes made in the new year will be shared with you as necessary, through our usual newsletters.

### **Changes to Early Years & Childcare**

In September, Hazel Dene will cease to operate as a company, and its operations will fall under the responsibility of the school. For the children in its care, there will be minimal noticeable changes – for example, we will be using the same rooms and same staff. Breakfast and after-school clubs will continue in the same way, although the way that these are booked and paid for will change.

In September, our 2-year-olds, Nursery and Reception children will work both separately and together across the day, utilising both Early Years rooms and outdoor spaces.

Staff working across the Early Years will be Miss Derbyshire, supported by Mrs Garside, Mrs M Johnson, Mrs Carr and Miss Turnbull.

## Changes to Payments and Communications

In September, we will no longer be using ParentPay for online payments and communications. Both of these systems will transfer to our MIS system Arbor. You have had initial information about this and should receive further information about accessing the Arbor Parent App before the end of term. It is important that you do access the App to ensure you receive messages sent from school and you will need to make sure your details are up to date at all times.

Payments for breakfast club, lunches, after-school club and any other school trips, visits or donations will also be paid through the Arbor Parent App.

## School opening times

In September we will continue to operate on the opening hours we introduced in June. The gate will be manned, and doors opened at 8.40am. Children should not be left unaccompanied before this time. Classes 1 & 2 will continue to use the main entrance, and Classes 3 & 4 will use the pupil entrance across the yard.

### *Main school times:*

Monday – Thursday: 8.55am – 3.30pm

Friday: 8.55am – 3.05pm

### *Early Years sessions:*

Reception: as main school above

Nursery (30 hours): 8.45am – 2.45pm } *in through main entrance/out through EY door on yard*  
or 3.30pm finish at an additional £2.50 per day

2-year-olds: Morning – 8.45am – 11.45am } *both in and out through*  
Afternoon – 12.30pm – 3.30pm } *the EY door on yard*

## End of this term

This week (Wed-Fri) children will take part in Transition days. They will spend time with their new classmates in their classes and with new adults where possible.

***On the last day of term***, we want to share the opportunity for children, staff and families to get together to say goodbye to those who are leaving, and chat with those who are staying/joining us.

With this in mind, we are inviting you to **join us from 2.30pm on Tuesday 23<sup>rd</sup> July** and spend some time with us. As ever, we hope to be outside, and we hope to be able to wave off our Year 6 children as they leave at 3pm to celebrate the end of their time in primary school.

*School will close at 3.30pm on Tuesday 23<sup>rd</sup> July and will reopen for children at 8.40am on Thursday 5<sup>th</sup> September.*

Thank you all for working with us this year, we appreciate your support and hope you have a lovely summer break.

Mrs Dunn, Staff & Governors